

* AMENDED *
NOTICE OF PUBLIC MEETING

Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the public that a **SPECIAL MEETING** of the **COMMON COUNCIL** will be held on **TUESDAY, MAY 8, 2012 AT 6:00 P.M.** in the **CITY HALL COUNCIL CHAMBERS, SECOND FLOOR OF DE PERE CITY HALL, 335 SOUTH BROADWAY STREET.**

AGENDA FOR SAID MEETING

1. Roll call.
2. Discuss preparation of 2013 City of De Pere Budget.
- * 2A. Discuss request for conflict waiver – Stellpflug Law Firm.

PLEASE TAKE NOTICE, that pursuant to Section 19.85(1)(g), Wis. Stats., the Council may convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

3. Adjournment.

Lawrence Delo
City Administrator

Any person wishing to attend who, because of disability, requires special accommodation should contact the City Administrator's Office at 339-4044 by 4:30 p.m., May 7, 2012 so that arrangements can be made.

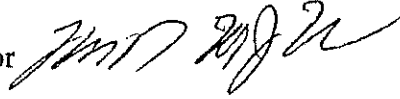
Agenda Sent To:

Mayor
City Administrator
Alderspersons
De Pere Chamber of Commerce
Department Heads
TV & Radio Stations
Brown County Library, De Pere Branch
Newspapers
Robert Cuene, VP, MEA Union
Daniel Simons, President, Engineers Union
Charles Leiterman, President, Police Union
Thomas Nelson, Executive Board Member, Fire Union

MEMORANDUM

TO: Common Council

FROM: Michael J. Walsh, Mayor
Lawrence M. Delo, City Administrator



DATE: May 3, 2012

SUBJECT: Work Outline for May 8th Special Council Meeting on 2013 Budget

We have attached a brief outline of topics to discuss during the May 8th special City Council meeting. The intent of the meeting is to discuss and initially identify a general direction the City Council would like the Mayor to consider for the development of the 2013 Executive Budget. I have also included a copy of the "City Council's Guiding Principles to Manage Budget Reductions" that were used for the development of the 2012 Budget for review and revisions.

We do not have any specific numbers projected for the 2013 budget at this time. We will be able to provide that data after we have compiled the six month actuals for 2012 (sometime in July).

The meeting is scheduled to start at 6:00 PM and conclude prior to the start of the Finance and Personnel Committee meeting at 7:30 PM.

There will be a tour of the De Pere Riverwalk for Alderpersons and other City employees at 5:00 PM. We will provide sub-sandwiches during the special meeting at 6:00 PM.

cc: De Pere Engineer Department Employees Union
De Pere Municipal Employees Association
De Pere Police Benevolent Association
De Pere Professional Fire Fighters Association

May 8th Special Council Meeting Work Outline

1. Establish a general fiscal vision for the City.
 - a. Short term fiscal goals for 2013.
 - i. Adopt a balanced budget.
 1. Which is more important?
 - a. Keeping property tax rate the same or lower; or
 - b. Maintaining or increasing municipal service levels.
 2. Discuss revenue options.
 - a. Should we have a referendum to exceed the levy limit?
 - b. Is a significant fee increase an option?
 3. Discuss expenditure options.
 - a. Should we freeze total operating expenditure amount.
 - b. Should we decrease total operating expenditure amount.
 - c. Should we increase total expenditures as needed per program.
 - ii. Discuss target program service levels for the community.
 - iii. Discuss target impacts to capital projects and equipment purchases.
 1. Should we delay capital projects anticipating future funding will cover balloon effect of delays from 2013?
 2. Should we borrow more to stay on pace with capital projects and increase the property tax levy to cover the additional debt?
 - iv. Discuss target impacts to employees.
 1. Work schedules.
 2. Wages.
 3. Equity between groups of employees.
 4. Council's overall expectations of employees.
 - b. Long term fiscal goals beyond 2013.
 - i. Can we achieve a fiscal balance that eliminates the annual deficit cycle?
 - ii. Can we match the community's municipal service expectations to the community's willingness to pay for municipal services?
 - c. Discuss revisions to "City Council's Guiding Principles to Manage Budget Reduction".

City Council's Guiding Principles to Manage Budget Reductions

1. We will implement expenditure reductions to specific programs guided by the community's prioritization of services instead of implementing across the board expenditure reductions to all municipal programs.
2. We will involve the community in the budget dialog to identify service priorities and cost reduction and revenue generating concepts.
 - a. We will utilize either a telephone or mail format citizen survey to identify community service prioritization standards.
 - b. We will supplement the community service data with additional citizen comments and recommendations acquired by the following methods:
 - i. Mayor & Alderperson listening session written minutes.
 - ii. Written statements such as letters and email documents.
 - iii. Telephone comments that are documented to include the comment and the citizen name.
 - iv. Council meeting public hearing or public comment written minutes.
3. We will solicit employees to participate in the budget dialog to identify cost saving and revenue generating concepts.
4. We will consider all programs for possible expenditure reductions.
5. We will consider the burden of fiscal impact between groups of employees when determining where staffing reductions or furloughs are applied.
6. We will consider both temporary and sustainable service reductions.
7. We will continue to consider acquiring or constructing new assets (parks, river-walk, downtown alley improvements, etc.) as part of future budgets in addition to maintaining existing assets
8. We will consider increasing fees for specific services.
9. We will consider a referendum that allows the City to exceed levy limits.
10. We will consider opportunities to contract or privatize specific services.
11. We will consider merging specific services or departments together or into or with other government or non-profit agencies.
12. We will consider terminating specific services.
13. We will consider changes to employee benefit programs or work schedules that may reduce costs and/or increase productivity (i.e., four 10 hour day work weeks, telecommuting or other options).
14. We will consider the impact of budget decisions on all people in our community, being sure not to put a disproportionate burden on any one group, particularly those in low income households.