



Common Council

Special Untelevised

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, May 13, 2019

7:15 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **May 13, 2019** at **7:15 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

I. Call to Order

1. Roll Call
2. Resolution #19-48 Regarding De Pere Health Department Fees 2019.
3. Adjournment

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce

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City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 13, 2019

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Resolution #19-48 Regarding De Pere Health Department Fees 2019.

ATTACHMENTS:

- memo for 5-13-2019 special council from Health Department (DOCX)
- Reso19-48 (DOCX)
- Health Department Fee Listing 8% increase updated 5.9.19 (PDF)
- City of De Pere weights and measures annual fees 2019-2020 (PDF)



Public Health
Prevent. Promote. Protect.

Memo

To: Special Council

From: Debbie Armbruster

Date: 5/8/2019

Re: Increase in health department fees

The De Pere Health Department included its fee increases in the Health Department 2019 budget but they are not effective until the Council approves the increase. Attached are the proposed fee changes for both the agent program and for the weights and measures program.

Thank you,

Debbie Armbruster

RESOLUTION #19-48

REGARDING DE PERE HEALTH DEPARTMENT FEES 2019

WHEREAS, the Common Council wishes to establish revised fees for services as described on the attached fee schedule, incorporated herein by reference.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council imposes the revised fees for such services as are to be provided by the De Pere Health Department in 2019.

BE IT FURTHER RESOLVED THAT:

Such fees established hereunder shall be effective June 1, 2019.

BE IT FURTHER RESOLVED THAT:

All City officers, officials, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 13th day of May, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes _____

Nays _____

Attachment: Reso19-48 (8225 : Resolution #19-48 Regarding De Pere Health Department Fees 2019.)

City of De Pere Health Department
 Fee Schedule
 2019/2020 License Year DHS/DATCP

Type of Licensing	2018/2019 Total Fee	8%	2019/2020 Total Fee	# facilities in De Pere	Total 2018/2019 projected revenue
Department of Food Safety and Recreational Licensing (DFSRL)					
RESTAURANT/MOBILE RESTAURANT					
<i>See full schedule for specific types</i>					
Prepackaged	\$115.00	\$9.20	\$125.00	5	\$625.00
Prepackaged with tavern			\$243.00		
Low Complexity	\$411.00	\$32.88	\$444.00	3	\$1,332.00
Low Complexity with tavern			\$562.00		
Moderate Complexity	\$531.00	\$42.48	\$574.00	60	\$34,440.00
Moderate Complexity with tavern			\$692.00		
High Complexity	\$655.00	\$52.40	\$708.00	17	\$12,036.00
High Complexity with tavern			\$826.00		
Additional kitchen area	\$75.00	\$6.00	\$81.00	1	\$81.00
Tavern	\$109.00	\$8.72	\$118.00	0	\$0.00
Additional bar area-tavern	\$30.00	\$2.40	\$33.00	0	\$0.00
Temporary Restaurant Permit	\$155.00	\$12.40	\$168.00	17	\$2,856.00
LODGING					
Hotel / Motel 5-30 Rooms	\$279.00	\$22.32	\$302.00	1	\$302.00
Hotel / Motel 31-99 Rooms	\$398.00	\$31.84	\$430.00	2	\$860.00
Hotel / Motel 100-199 Rooms	\$492.00	\$39.36	\$532.00	0	\$0.00
Hotel / Motel 200+ Rooms	\$576.00	\$46.08	\$623.00	0	\$0.00
Bed & Breakfast	\$129.00	\$10.32	\$140.00	0	\$0.00
Tourist Rooming House	\$106.00	\$8.48	\$115.00	1	\$115.00
SWIMMING POOLS					
Pool	\$345.00	\$27.60	\$373.00	13	\$4,849.00
Additional Pool	\$169.00	\$13.52	\$183.00	0	\$0.00
Water Attraction with up to 2 slides per basin	\$169.00	\$13.52	\$183.00	0	\$0.00
Additional Pool Slide or Water Slide	\$85.00	\$6.80	\$92.00	0	\$0.00

Attachment: Health Department Fee Listing 8% increase updated 5.9.19 (8225 : Resolution #19-48

CAMPGROUNDS/SPECIAL EVENT CAMPGROUNDS					
1-25 Sites	\$177.00	\$14.16	\$192.00	0	\$0.00
26-50 Sites	\$218.00	\$17.44	\$236.00	0	\$0.00
51-99 Sites	\$249.00	\$19.92	\$269.00	1	\$269.00
100-199 Sites	\$287.00	\$22.96	\$310.00	0	\$0.00
Over 200 Sites	\$321.00	\$25.68	\$347.00	0	\$0.00
Recreational / Educational Camp	\$200.00	\$16.00	\$216.00	1	\$216.00
TATTOO / BODY PIERCING					
Tattoo Establishment	\$176.00	\$14.08	\$191.00	0	\$0.00
Body-Piercing Establishment	\$176.00	\$14.08	\$191.00	0	\$0.00
Combined Tattoo & Body Piercing Establishment	\$260.00	\$20.80	\$281.00	2	\$562.00
Temporary Tattoo Establishment	\$115.00	\$9.20	\$125.00	0	\$0.00
Temporary Body Piercing Establishment	\$115.00	\$9.20	\$125.00	0	\$0.00
Temporary Combined Tattoo/Body -Piercing Establishment	\$166.00	\$13.28	\$180.00	0	\$0.00
SCHOOLS					
Production Kitchen	\$242.00	\$19.36	\$262.00	8	\$2,096.00
Satellite kitchen	\$171.00	\$13.68	\$185.00	5	\$925.00
TYPE OF LICENSING					
DATCP/RETAIL FOOD					
Not Engaged in food processing-prepackaged	\$118.00	\$9.44	\$128.00	13	\$1,664.00
Process Non-potentially or potentially hazardous, sales less than \$25,000-low complexity	\$183.00	\$14.64	\$198.00	10	\$1,980.00
Process Non-Potentially Hazardous, sales of at least \$25,000-low complexity plus	\$394.00	\$31.52	\$426.00	5	\$2,130.00
Process Potentially Hazardous, sales of at least \$25,000 but less than \$1,000,000-moderate complexity	\$578.00	\$46.24	\$625.00	10	\$6,250.00
Process Potentially Hazardous, sales of at least \$1,000,000-high complexity	\$1,068.00	\$85.44	\$1,154.00	6	\$6,924.00
Temporary Retail Food Permit	\$155.00	\$12.40	\$168.00	0	\$0.00
FEES FOR DHS AND DATCP					
Inspection Fee	\$40.00	\$3.20	\$44.00	0	\$0.00
Operating without a License/Permit	\$150.00	\$12.00	\$162.00	0	\$0.00

Attachment: Health Department Fee Listing 8% increase updated 5.9.19 (8225 : Resolution #19-48

Operating without a Certified Food Manager on Staff	\$150.00	\$0.00	\$150.00	0	\$0.00
Late Fee	\$150.00	\$12.00	\$162.00	0	\$0.00
Level 1 Pre-inspection for Prepackaged, Tourist Rooming House, & Bed and Breakfast licenses	\$125.00	\$10.00	\$135.00	0	\$0.00
Level 2 Pre-inspection for other license types	\$250.00	\$20.00	\$270.00	0	\$0.00
1st Reinspection	\$116.00	\$9.28	\$126.00	0	\$0.00
2nd Reinspection	\$232.00	\$18.56	\$251.00	0	\$0.00
3rd Reinspection	\$348.00	\$27.84	\$376.00	0	\$0.00
Annual Processing Fee			\$40.00	45	\$1,800.00
WEIGHTS AND MEASURES PROGRAM					
	See W&M fees				
Late Fee	10% of fee			0	
2019 GENERAL PUBLIC HEALTH					
	no change				
TSPOT Test	\$75.00		\$75.00	0	\$0.00
Tuberculosis Skin Test	\$25.00		\$25.00	0	\$0.00
Adult Hepatitis A Vaccination	\$50.00		\$50.00	0	\$0.00
Adult Hepatitis B Vaccination	\$55.00		\$55.00	0	\$0.00
Influenza Vaccination	\$35.00		\$35.00	0	\$0.00
Radon Test Kit-short term	\$10.00		\$10.00	0	\$0.00
Bee Keeping Initial Permit	\$30.00		\$30.00	0	\$0.00
Bee Keeping Renewal Permit	\$10.00		\$10.00	0	\$0.00
Noise Variance Permit	\$30.00		\$30.00	0	\$0.00
TOTAL					\$82,312.00
Less \$ paid to state					-\$4,613.50
TOTAL REVENUE					\$77,698.50

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City of De Pere Weights and Measures Annual Fees 2019-2020

DEVICE	RATE per device
Scales 0 to 30 lbs.	\$30.00
Scales 31 to 1000 lbs.	\$70.00
Scanner (\$95.00 flat fee for 1-4 scanners)	\$95.00 flat rate
* additional scanners - over 4 (\$18.00 per scanner)	\$18.00
Point of Sales System	\$30.00
Prepack Scales	\$30.00
High Accuracy Scales (Pharmaceutical, Jewelers, Precious Metals)	\$30.00
Weight Sets	\$17.00
Computing Pumps (retail gas pumps, each grade)	\$25.00
High Speed Diesel Fuel Dispenser	\$70.00
Rules, Tapes	\$12.00
Linear (Fabric, Wire, Rope Meters)	\$49.00
Timing Devices	\$15.00
Taximeters	\$20.00
Electric Pill Counters	\$30.00
Specialized & Non-Categorical Devices/Consultations	\$49.00/hr.
Re-inspection Fee	\$100.00
Late Payment Fee	\$100.00
Penalty Fee for Device Non-Registration	Double the per device fee
Annual License Processing Fee	\$40.00