



Police and Fire Commission

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Agenda

Tuesday, August 13, 2019

7:30 AM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Police and Fire Commission** of the City of De Pere will be held on **August 13, 2019** at **7:30 AM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

I. Call to Order

1. Roll Call.
2. Approval of the minutes of the June 25, 2019 Police and Fire Commission Meeting.
3. Confirmation to the Appointment of Police Officer.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

4. Final Oral Exam - Police Officer Candidates.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session for the purpose of conducting police officer oral interviews.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as may be permitted by law.

5. Creation of Police Officer Eligibility List.
6. Future agenda items.
7. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Police and Fire Commission
Mayor
Common Council
Human Resources Director
Chief of Police
Fire Chief
City Administrator

City Attorney
Bulletin Boards
Library/News Media



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 13, 2019

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Approval of the minutes of the June 25, 2019 Police and Fire Commission Meeting.

ATTACHMENTS:

- 2019.06.25 Police and Fire Commission Draft Minutes (PDF)



Police and Fire Commission

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Tuesday, June 25, 2019

7:45 AM

De Pere City Hall Riverview Room

I. Call to Order

The meeting was called to order at 7:45 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Joseph Schinkten	Commissioner	Present	
Jayme Sellen	Commissioner	Excused	
Maureen Vanden Hogen	Commissioner	Present	

Also present were: Police Chief Derek Beiderwieden, Fire Chief Al Matzke, Assistant Fire Chief Rich Annen, Human Resources Director Shannon Metzler

2. Approval of the minutes of the April 1, 2019 Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maureen Vanden Hogen, Commissioner
SECONDER:	Joseph Schinkten, Commissioner
AYES:	Ted Penn, Jeffrey Ritter, Joseph Schinkten, Maureen Vanden Hogen
EXCUSED:	Jayme Sellen

3. Approval of minutes of the May 15, 2019 Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ted Penn, Commission President
SECONDER:	Jeffrey Ritter, Commissioner
AYES:	Ted Penn, Jeffrey Ritter, Joseph Schinkten, Maureen Vanden Hogen
EXCUSED:	Jayme Sellen

4. Approval of the minutes of the May 22, 2019 Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Schinkten, Commissioner
SECONDER:	Jeffrey Ritter, Commissioner
AYES:	Ted Penn, Jeffrey Ritter, Joseph Schinkten, Maureen Vanden Hogen
EXCUSED:	Jayme Sellen

5. Confirmation to the Appointment of Fire Lieutenant.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

Moved by Commissioner Jeffrey Ritter to go into closed session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

Attachment: 2019.06.25 Police and Fire Commission Draft Minutes (8636 : Approval of the minutes of the June 25, 2019 Police and Fire

Moved by Commissioner Maureen Vanden Hogen to appoint Thomas Nelson to the position of Fire Lieutenant effective July 6, 2019. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

6. Confirmation to the Appointment of Police Sergeant.

Moved by Commissioner Jeffrey Ritter to appoint Matthew Magno to the position of Police Sergeant effective June 26, 2019. Motion seconded by Commissioner Joseph Schinkten. Motion carried.

7. Confirmation to the Appointment of Police Officer.

Moved by Commission President Ted Penn to appoint Matthew Smith to the position of Police Officer effective July 23, 2019. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried.

Moved by Commissioner Joseph Schinkten to resume in open session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

8. Final Oral Exam - Police Officer Candidates.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session for the purpose of conducting police officer oral interviews.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as may be permitted by law.

Moved by Commissioner Jeffrey Ritter to go into closed session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

Moved by Commissioner Maureen Vanden Hogen to recess. Motion seconded by Commission Joseph Schinkten. Motion approved.

Moved by Commissioner Maureen Vanden Hogen to return to regular order. Motion seconded by Joseph Schinkten. Motion approved.

Moved by Commissioner Jeffrey Ritter to resume in open session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

9. Creation of Police Officer Eligibility List.

Moved by Commissioner Joseph Schinkten to put two (2) candidates on the eligibility list. Motion seconded by Commission President Ted Penn. Motion carried.

10. Future agenda items.

None.

11. Adjournment.

Moved by Commissioner Maureen Vanden Hogen to adjourn the meeting at 2:05 p.m. Motion seconded by Commission President Ted Penn. Motion carried.

Respectfully submitted,
Kay Lenzen

Attachment: 2019.06.25 Police and Fire Commission Draft Minutes (8636 : Approval of the minutes of the June 25, 2019 Police and Fire



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 13, 2019
DEPARTMENT: Human Resources
FROM: Kay Lenzen
SUBJECT: Confirmation to the Appointment of Police Officer.

ATTACHMENTS:

- 2019.08.13 Police and Fire Commission Police Officer Recommendation Memo (PDF)

CITY OF DE PERE
POLICE DEPARTMENT

MEMORANDUM

To: Police and Fire Commission

From: Derek A. Beiderwieden, Chief of Police

Date: August 7, 2019

Subject: Police Candidate Recommendations

The police department has four vacant police officer positions. A list of potential transfer candidates was approved in May 2019 by the Commission in order to fill vacancies. Two candidates on the list have been selected contingent upon successfully passing psychological and health screenings.

I submit for your consideration Adam Heynen and Brian Rates with the recommendation to contingently hire each for the position of police officer for the City of De Pere.

Adam Heynen is a sheriff deputy with Shawano County and has a number of years of experience there. Adam was a police explorer with the De Pere Police Department and was in the US Navy prior to his employment with Shawano County.

Brian Rates is currently an officer with Minocqua police department and was previously an officer with Lac Du Flambeau police department. Brian is relatively new to Minocqua police department but has many years of experience with the Lac Du Flambeau police department.

Both candidates will offer unique perspectives to law enforcement and to the department and we look forward to having them come on board.

Thank you in advance for your consideration.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 13, 2019

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Final Oral Exam - Police Officer Candidates.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 13, 2019

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Creation of Police Officer Eligibility List.
