



Board of Public Works

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, February 11, 2019

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Late	7:33 PM
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Public Works Director, Eric Rakers, City Engineer, Larry Delo, City Administrator, Marty Kosobucki, Director of Parks, Recreation and Forestry, Peter Schlein, Planner II, Tina Quigley Definitely De Pere, and Grace Lahtela, Recording Secretary.

2. Approval of BOPW January 7, 2019 Meeting Minutes.

Aldersperson Carpenter moved to approve the January 7, 2019 Board of Public Works meeting minutes, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
ABSENT:	James Boyd

II. Public Comment

None

III. Items

1. Discuss and possible action on Definitely De Pere's Sculpture Walk Project*

Mayor Walsh moved to open the meeting to public comment at 7:34 pm, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

Tina Quigley from Definitely De Pere provided an update on the De Pere Sculpture Walk project. Since the streetscape funding approval in December, research has been occurring on project specifications and implementation. As part of the Sculpture Walk project, Definitely De Pere would like implement a People's Choice Award and allocate an additional \$15,000 from the streetscape project funding for the winner of the award. After the sculpture walk season is complete, the winning sculpture would be a permanent fixture in the downtown area. Tina Quigley also went over the funding and payment process of the streetscape projects. With public art projects differing from regular city projects, Definitely De Pere is requesting funds to be allocated to them, the same as other public art projects have been.

Discussion followed.

Aldersperson Raasch questioned the funding for the People's Choice award in future years.

Mayor Walsh questioned the location where the People's Choice sculptures will be located.

Tina Quigley explained that the sculptures would go along Broadway, but the final determination would occur after the sculpture was chosen.

Alderson Hansen questioned the willingness of the artists to sell the piece.

Tina Quigley explained that the requirement to sell the winning sculpture could be part of the proposal.

Discussion followed.

Mayor Walsh moved to approve the Sculpture Walk Project as proposed by Definitely De Pere, seconded by Alderson Raasch. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Definitely De Pere Artistic Seating Project*

Tina Quigley from Definitely De Pere provided a summary on the proposed Artistic Seating project. The initial proposal for streetscape funding was to green up the downtown by installing planters and planter beds. The goal of this project is to incorporate original design seating that is functional, but also artistically interesting. Cost estimates are \$2,000 - \$5,000 per bench. The request is to allocate \$30,000 to Definitely De Pere for the Artistic Seating project.

Alderson Hansen questioned the approval process for the designs.

Mayor Walsh moved to return to regular order at 8:00 pm, seconded by Alderson Raasch. Upon vote, the motion passed unanimously.

Alderson Carpenter moved to approve the Artistic Seating Project as proposed by Definitely De Pere, seconded by Alderson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Discuss MSC Rubbish Drop Off Site

Scott Thoresen, Director of Public Works, explained Jim Anderson requested that the item be put on the agenda to discuss recent changes to the rubbish site.

Alderson Carpenter moved to open the meeting to public comment at 8:02 pm, seconded by Alderson Hansen. Upon vote, the motion passed unanimously.

Jim Anderson explained his main concern is the rubbish site is now closed for four months out of the year. He questioned the actual cost savings of the closure and feels that the tonnage will just be redistributed to other months. He feels that the site should be open, in some capacity, all year.

Scott Thoresen, Director of Public Works, reviewed the reasons for the change and full time staffing of the rubbish site, which included non-residents using the site, unacceptable materials dropped off, scrapping, etc. Staff expects to see a reduction in the tonnage because non-residents will not be allowed to use the site and unacceptable material will be prohibited.

Discussion followed.

Mayor Walsh moved to return to regular order at 8:23 pm, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	NO ACTION
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4. Discuss Sustainable Partnership Linking Area Services and H2O (SPLASH) Study
- Larry Delo, City Administrator, discussed the Sustainable Partnership Linking Area Services and H2O (SPLASH) study. The study is being completed by the Central Brown County and Green Bay water authorities, to research the possibility on working more cooperatively between the two entities.

RESULT:	NO ACTION
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5. Consider Private Use of Public Streets & Alleys*
- Larry Delo, City Administrator, stated there has been a request to consider utilizing an alley way for a private event. With the current streetscape projects occurring, there may be additional similar requests and currently there is not a permit process addressing the use of the ROW for private events. With the area being a public though fair, comments of time constraints and allowing public access have been brought up.
- Alderperson Carpenter expressed his concerns over the policy and questioned the fee structure.
- Mayor Walsh moved to allow the continuation of exploring a policy to allow the private use of public streets and alleys, seconded by Alderperson Carpenter.**
- Discussion followed
- Alderperson Raasch expressed his concerns with blocking off public access areas.
- Mayor Walsh commented on time limitations for permits.
- Alderperson Hansen expressed his concerns with the permit and that it runs counter to the message of trying to get people into the downtown area.
- Upon vote, the above motion passed with a 4-1 vote, with Alderperson Hansen voting no.**

RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch, Michael J. Walsh
NAYS:	Jonathon Hansen

6. Discuss and Possible Action on Tree Replacement Policy for Street Construction Projects*
- Scott Thoresen, Director of Public Works, stated there was a request for staff to look into replacing trees that are taken down for street replacement projects. With the strict requirements where trees can be located, the Parks Department has an existing Arboricultural Specifications Manual. Staff suggests utilizing the existing policy and to work with the city forester to determine what properties would be eligible to have a new tree planted. Once the project is completed and the properties evaluated, the forester would then reach out to the property owners to see if they would be interested in a new tree. If a new tree is requested, the funding will come from the street project.
- Alderperson Raasch commented that the city is currently years behind in pruning the existing city trees and feels if we are unable to maintain existing trees we should not be planting new ones.

Marty Kosobucki, Director of Parks, Recreation and Forestry, confirmed that the city is 5-7 years behind pruning trees, but new trees do not need as much pruning as older trees. Alderperson Carpenter commented that many properties will not be eligible to have a new tree planted.

Alderperson Hansen feels that to be fair to the property owner, if a tree is taken down for a city project, the city should replace it if possible.

Scott Thoresen recommends the item be referred back to staff for city attorney to review and bring back to the March meeting.

Alderperson Carpenter moved to refer the consideration of a tree replacement policy for street construction projects back to staff, seconded by Mayor Walsh. Upon vote the motion passed 4-1 with Alderperson Raasch voting no.

RESULT:	REFERRED BACK TO STAFF [4 TO 1]
	Next: 4/8/2019 7:30 PM
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Michael J. Walsh
NAYS:	Dean Raasch

7. Consider Engineering Technical Services Regarding Installation of AT&T's Wireless Antennae Facilities on Merrill Water Tower*

Alderperson Carpenter moved to approve the engineering technical services regarding installation of AT&T's wireless antennae facilities on Merrill water tower, seconded by Alderperson Boyd.

Alderperson Hansen questioned if AT&T is covering 100% of the cost.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

8. Consider Award of Contract 19-02 Ryan Road Reconstruction.*

Alderperson Raasch moved to award contract 19-02 Ryan Road Reconstruction to Sommers Construction for \$431,246.50, seconded by Alderperson Hansen.

Alderperson Hansen questioned the traffic control portion of the bids.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

9. Consider Award of Contract 19-03 Pipe Lining - CIPP*

Alderperson Boyd moved to award contract 19-03 Pipe Lining – CIPP to Visu-Sewer, Inc. for \$297,851.50, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

10. Consider Award of Contract 19-15 Sewer Cleaning and Televising.*

Alderperson Hansen moved to award contract 19-15 Sewer Cleaning and Televising to Northern Pipe, Inc. for \$34,631.00, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

11. Consider Award of Contract 19-20 Police Flooring Replacement.*

Alderperson Boyd moved to award contract 19-20 Police Flooring Replacement to Macco's Commercial Interiors, Inc. for \$45,715.40, with the \$3,915.40 in additional funds necessary to be requested from undesignated reserves, seconded by Mayor Walsh.

Discussion followed.

Alderperson Carpenter questioned only having two bids and feels with the low bid coming in over budget that the project should be rebid.

Alderperson Hansen agrees that a larger list of flooring companies should be obtained and the project rebid.

Upon vote, the above motion passed 3-2, with Alderperson Carpenter and Alderperson Hansen voting no.

RESULT:	ADOPTED [3 TO 2]
MOVER:	James Boyd, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	James Boyd, Dean Raasch, Michael J. Walsh
NAYS:	Dan Carpenter, Jonathon Hansen

12. Consider Quote for 2019 Ashwaubenon Creek Interceptor Abandonment.*

Alderperson Carpenter moved to approve quote for 2019 Ashwaubenon Creek Interceptor Abandonment to Robert E. Lee and Associates for \$47,790.00, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

IV. Future Agenda Items

None

V. Adjournment

**Mayor Walsh moved to adjourn the meeting at 9:01 pm, seconded by Alderperson Hansen.
Upon vote, the motion passed unanimously.**

Respectfully submitted,
Grace Lahtela