



# Common Council

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Minutes

Wednesday, February 20, 2019

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order: The meeting was called to order at 7:30 PM by Alderperson Boyd; Mayor Walsh was excused.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Excused
James Boyd	Alderperson	Present
Dan Carpenter	Alderperson	Present
Scott Crevier	Alderperson	Present
Jonathon Hansen	Alderperson	Present
Ryan Jennings	Alderperson	Present
Larry Lueck	Alderperson	Present
Casey Nelson	Alderperson	Present
Dean Raasch	Alderperson	Excused

2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the February 5, 2019 Common Council Meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter, Alderperson
<b>SECONDER:</b>	Ryan Jennings, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public comment upon matters not on the agenda and other announcements.

Alderperson Crevier reminded businesses to clear their sidewalks and make them safe for everyone. Alderperson Jennings thanked those who have been shoveling their nearby fire hydrants. Alderperson Nelson invited citizens to participate in the upcoming mental health outreach sessions. The first one is on Wednesday, February 27 at 6:30 p.m. at the De Pere Community Center and the topic is alcohol abuse and the impact on families and communities. The second one is on Monday, March 11, at 6:00 p.m. at the De Pere Cinema, and includes a showing of "Do it for Daniel" which is a documentary about mental health and suicide. A Q&A session will follow the documentary. Alderperson Hansen announced that Mayor Walsh and several Alderpersons met with Representatives Sortwell and Macco and Senator Jacque to discuss area issues, including the southern bridge. He explained that now is a good time to reach out to your legislators in support of the bridge.

5. Recommendation from the Finance/Personnel Committee to approve office furniture donation from St. Norbert College for the Fire Department.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jonathon Hansen, Alderperson
<b>SECONDER:</b>	Casey Nelson, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

6. Recommendation from Finance/Personnel committee to approve changes Seasonal/Part-time Employee Wages

Alderperson Hansen asked about specific positions impacted. Human Resources Director Shannon Metzler came forward and answered questions regarding flag football pay. She explained that they are trying to keep things consistent between other officiated events and to pay by game, rather than hourly. She also explained what the WSI Instructor Classification for lifeguards means; she explained that the City is having difficulty finding lifeguards who have this classification. Discussion followed regarding lifeguard pay.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Crevier, Alderperson
<b>SECONDER:</b>	Dan Carpenter, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

7. Recommendation from the Board of Public Works to Approve Installation of Artistic Seating within the Street Right of Way with Approval of the Director of Public Works.

<b>RESULT:</b>	<b>ADOPTED [6 TO 0]</b>
<b>MOVER:</b>	Casey Nelson, Alderperson
<b>SECONDER:</b>	Jonathon Hansen, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Lueck, Nelson
<b>ABSTAIN:</b>	Ryan Jennings
<b>EXCUSED:</b>	Dean Raasch

8. Recommendation from the Board of Public Works to approve Installation of Sculptures Within the Street Right of Way with Approval of the Director of Public Works.

<b>RESULT:</b>	<b>ADOPTED [6 TO 0]</b>
<b>MOVER:</b>	Dan Carpenter, Alderperson
<b>SECONDER:</b>	Scott Crevier, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Lueck, Nelson
<b>ABSTAIN:</b>	Ryan Jennings
<b>EXCUSED:</b>	Dean Raasch

9. Recommendation from the Board of Public Works to Approve Award of Contract 19-02 Ryan Road Reconstruction to Sommers Construction Company in the amount of \$431,246.50.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jonathon Hansen, Alderperson
<b>SECONDER:</b>	Casey Nelson, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

10. Recommendation from the Board of Public Works to Approve Award of Contract 19-03 Pipe Lining - CIPP to Visu-Sewer, Inc in the amount of \$297,851.50.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter, Alderperson
<b>SECONDER:</b>	Ryan Jennings, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

11. Recommendation from the Board of Public Works to Approve Award of Contract 19-15 Sewer Cleaning and Televising to Northern Pipe, Inc in the amount of \$34,631.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jonathon Hansen, Alderperson
<b>SECONDER:</b>	Casey Nelson, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

12. Recommendation from the Board of Public Works to Approve Award of Contract 19-20 Police Flooring Replacement to Macco's Commercial Interiors, Inc in the amount of \$45,715.40 with \$3,915.40 funded from undesignated reserves.

Alderperson Carpenter explained that he voted against this at the Board of Public Works meeting and explained that he was not satisfied with the number of bids received. He is now satisfied that the City will attempt to obtain more bids for projects like this moving forward. Alderperson Hansen expressed the same concerns as Alderperson Carpenter; he would have liked to see this contract re-bid.

<b>RESULT:</b>	<b>ADOPTED [6 TO 1]</b>
<b>MOVER:</b>	Ryan Jennings, Alderperson
<b>SECONDER:</b>	Casey Nelson, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Jennings, Lueck, Nelson
<b>NAYS:</b>	Jonathon Hansen
<b>EXCUSED:</b>	Dean Raasch

13. Ordinance #19-05 A Charter Ordinance Repealing the Charter Ordinance Combining the Office of the City Clerk and City Treasurer (Section 4.04 De Pere Municipal Code).

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Crevier, Alderperson
<b>SECONDER:</b>	Dan Carpenter, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

14. Ordinance #19-06 Amending §10-5(a) De Pere Municipal Code Regarding Selection and Tenure of Certain City Officers.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Crevier, Alderperson
<b>SECONDER:</b>	Casey Nelson, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

15. Resolution #19-16 Amending Classification and Compensation Plan Pay Grade Order List.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jonathon Hansen, Alderperson
<b>SECONDER:</b>	James Boyd, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

16. Resolution #19-17 Authorizing Contract with Employee Resource Center, Inc. for Employee Assistance Program.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Crevier, Alderperson
<b>SECONDER:</b>	Dan Carpenter, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

17. Resolution #19-18 Ratifying Fire Department Public Safety Grant Application (Firehouse Subs Public Safety Foundation).

Alderperson Hansen thanked Firehouse Subs for their generosity; and asked Fire Chief Alan Matzke how many of our ambulances have these now.

Chief Alan Matzke explained that each ambulance has one of these devices now.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Casey Nelson, Alderperson
<b>SECONDER:</b>	Scott Crevier, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

18. Resolution #19-19 Approving Agreement for Consulting Services Between the City of De Pere and Dixon Engineering, Inc. (AT&T Wireless Antennae Installation).

Alderperson Crevier asked Public Works Director Scott Thoresen how many of our water towers have antennas and what the maximum capacity is on each one. Public Works Director Scott Thoresen explained that three water towers have antennas and each wireless company has a lease with the City. He explained that sometimes the companies have to upgrade their antennas and infrastructure and that the City uses Dixon for these projects because they are familiar with our towers and can monitor the antennas to assure that there is no damage occurring to our infrastructure. Discussion followed regarding capacity and antenna leases. Public Works Director Scott Thoresen explained that the City wants to continue to allow antennas on our water towers to avoid having cell phone towers going up in the City. He gave the example of the Verizon tower that was built in the west side industrial park. Alderperson Hansen stated for those not familiar with these consulting agreements that the City is not funding any of this project; the wireless company pays for it.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jonathon Hansen, Alderperson
<b>SECONDER:</b>	Ryan Jennings, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

19. Reso #19-20 Authorizing Agreement for Consulting Services Between the City of De Pere and Robert E. Lee & Associates, Inc. (2019 Ashwaubenon Creek Interceptor Abandonment).

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter, Alderperson
<b>SECONDER:</b>	Jonathon Hansen, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

20. Confirmation of Appointment to City Clerk and Confirmation of Appointment to Treasurer.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Crevier, Alderperson
<b>SECONDER:</b>	Casey Nelson, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

21. Operator License Applications.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled Operator License Application #2. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Previously Tabled Operator License Applications #1, 3 and 4. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Operator License Applications #1 and 4-6. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to table Operator License Applications #2 and 3. Upon vote, motion carried unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

22. Voucher Approval.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Casey Nelson, Alderperson
<b>SECONDER:</b>	Scott Crevier, Alderperson
<b>AYES:</b>	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
<b>EXCUSED:</b>	Dean Raasch

23. Future Agenda Items. None.

24. Adjournment.

Alderson Boyd moved, seconded by Alderson Nelson to adjourn the meeting at 7:59 p.m.  
Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer