



Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Final Minutes

Thursday, February 21, 2019

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Present	
Larry Lueck	Aldersperson	Excused	
Dean Raasch	Aldersperson	Present	
George Brown	Board Member	Excused	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Lydia McMorrow	Teen Advisor	Excused	
William Soquet	Teen Advisor	Present	

2. Approve Board of Park Commissioners Minutes from the January 17, 2019 Meeting

Sue Schinkten moved to approve the Board of Park Commissioners minutes from the January 17, 2019 meeting, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Aldersperson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

II. Discussion Items

1. Report on transition plan for having one pool in 2019.

Marty Kosobucki, Director of Parks, Recreation and Forestry gave an update on the transition plan for only having one pool this summer. The two main components of the plan are swim lessons and transportation. Swim lessons will fit with the proposed layout, but transportation would require a sizable financial investment. To hire Lamers it would be \$120 per day, and an additional staff member would need to be hired to monitor who get on and off the bus. Providing bussing would create a greater liability to the city. Discussion followed.

Bill Volpano suggested advertising carpooling opportunities.

Aldersperson Jennings questioned about day camp at VFW and if plans were in place to get the day camp participants to the pool.

Aldersperson Raasch feels that with a lack of control on carpooling, it may be a greater liability than providing bus service. If bussing was offered, there would need to be a registration process with the parents, and documented check-in and check-out procedures in place.

Randy Soquet suggested running a survey to see if there is any interest in transportation. Marty Kosobucki confirmed that a short survey of west side pool members could be sent out to see if there is any interest. If there is, a program would need to be developed with

the help of the city attorney. With there being a financial impact, the program would need to be brought back to Park Board for a decision.

RESULT:	DISCUSSED
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2. 2018 Annual Aquatic Report

RESULT:	DISCUSSED
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3. Summary of 2018 Recreation Scholarship Account

RESULT:	DISCUSSED
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III. Action Items

1. Review and Approve 2018 Recreation & Community Center Annual Report

Bill Volpano moved to approve the 2018 Recreation and Community Center Annual Report, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

2. Approve \$300 Donation from JX/Peterbilt for Big Rig Gig

Alderson Raasch moved to approve the \$300 donation from JX/Peterbilt for the Big Rig Gig, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

3. Approve \$500 donation from De Pere Optimist Club for Summer Day Camp T-shirts

Alderson Raasch moved to approve a \$500 donation from the De Pere Optimist Club for Summer Day Camp T-shirts, seconded by Alderson Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Ryan Jennings, Alderson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

4. Approve \$500 donation from De Pere Optimist Club for Easter Egg Hunt

Sue Schinkten moved to approve a \$500 donation from De Pere Optimist Club for the Easter Egg Hunt, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

5. Approve bid for Aesbestos Inspection and removal.

Marty Kosobucki, Director of Parks, Recreation and Forestry gave an update on raising the VFW pool facility. Prior to raising the facility, an asbestos report needs to be completed. Quotes were requested, however only two quotes were received. Staff recommends accepting the quote from North Star Environmental Testing for \$1,450 to conduct the testing and to request additional funding of up to \$20,000 for the purpose of removing any asbestos discovered during the inspection.

Sue Schinkten moved to approve the bid from North Star Environmental Testing for \$1,450 with the additional funding up to \$20,000 for asbestos removal if necessary, seconded by Alderperson Jennings.

Discussion followed.

Alderperson Raasch questioned if there is any indication what the cost of asbestos removal might be.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

6. Discuss and provide direction on VFW Playground.

Marty Kosobucki, Director of Parks, Recreation and Forestry provided an update on the VFW playground. The existing playground design was used for estimates on the poured in place surfacing and sidewalks for the budget. The footprint of the approved design is larger than the existing playground, so if poured in place surfacing is used for the entire playground, the project will be over budget. Available options are to ask for additional funding to do the full poured in place, or separate the swings and do wood fiber under them.

Bill Volpano questioned the drawbacks of wood fiber.

Alderperson Raasch questioned the reason for increased cost and how long of a payback.

Marty Kosobucki explained that wood fiber is a lot cheaper, but with ADA complaints and the maintenance problems with it, the city started to go with the poured in place surfacing, which is a much safer product.

Alderperson Raasch commented that over the years funds are being pulled away from recreation. There are many great things happening downtown, but the youth seem to be neglected and feels we should do more for the kids.

Alderperson Raasch moved to continue with approved plan and request additional funding from council to meet the needs of the project, seconded by Bill Volpano.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

7. Discuss and consider variables for the installation of Patriot Playground.

Marty Kosobucki, Director of Parks, Recreation and Forestry reviewed the Patriot Park playground project. With the high cost of equipment, surfacing, and sidewalk, there is a very good chance that the playground will come in over budget. Options are to continue with the project this year, or delay and ask for additional funding in 2020. The location and size of the proposed sidewalk is also in question. The design is to have a 5' sidewalk coming in and a 4' sidewalk around the playground. Staff would recommend delaying the project until 2020 and request additional funding.

Randy Soquet commented that he likes the location and size of the proposed sidewalk. Alderperson Jennings commented that he would not want to downsize the equipment to meet budget and questioned rolling over the funds for 2020.

Alderperson Raasch questioned the budgeted amount.

Sue Schinkten moved to delay the Patriot Park Playground project until 2020 and ask for additional funding to install full poured in place surfacing, seconded by Alderperson Jennings.

Discussion followed.

Bill Volpano questioned the ability of carrying over funds and the certainty of getting the additional funding in the 2020 budget. He feels that it is best to ask for additional funding this year and is concerned with the funds not getting approved in the 2020 budget.

Alderperson Raasch feels it would be better to ask for additional funding in 2020.

Upon vote, the above motion passed with a 4-1 vote, with Bill Volpano voting no.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Ryan Jennings, Dean Raasch, Sue Schinkten, Randy Soquet
NAYS:	Bill Volpano
EXCUSED:	Larry Lueck, George Brown

8. Approve Entering into an Agreement with YEL (Youth Enrichment League) for Enrichment Camps

Paula Rahn, Recreation Superintendent, explained that Cindy Lee, Recreation Specialist lead the project. Other municipalities around the area began to use YEL (Youth Enrichment League) for programs last year to target children in grades 1-8. The city is interested in holding three specialty camps; sewing, robotics/Lego and chess camp. Each camp will be three weeks and they provide everything.

Discussion followed.

Alderperson Raasch moved to approve entering into an agreement with YEL (Youth Enrichment League) for enrichment camps, seconded by Sue Schinkten.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

9. Consider action related to implementing a Beer Garden.

Marty Kosobucki, Director of Parks, Recreation and Forestry, explained ordinance changes are now in place, allowing for the opportunity to run a beer garden in the city. There are two options available to operate it, the city can run it or it could be contracted out. There is a greater risk if the city was to run it, but there is also a greater reward. Whatever way it is run, staff recommends establishing a park fund, where all proceeds from the beer garden would be deposited into. The purpose of the fund would be to assist future improvements of our existing park infrastructure.

Discussion followed.

Alderperson Jennings questioned if any organization has contacted the city about the possibility of running it.

Alderperson Raasch questioned the proposal and the intent of the beer garden.

Sue Schinkten questioned if there was an option for both the city to run an event and for an outside organization to run it.

Marty Kosobucki commented that both operating styles can exist. With the event just starting, the idea is to start small and ease into it.

Alderperson Jennings agrees with starting small and is in favor of the city taking the lead on the event.

Sue Schinkten asked about staffing the event.

Bill Volpano agreed that the city should keep control of the beer garden and have to monitor it.

Alderperson Raasch commented that he supports the city running the event and putting proceeds aside to fund and promote youth activities and parks in De Pere.

Randy Soquet agrees that it is important for the proceeds should be used to benefit the parks.

Alderperson Raasch moved to approve the proposed program where the City of De Pere Parks Department controls the beer garden events, for park staff to put together the program, and create a separate park fund for proceeds to be deposited into for future benefits to the park department, seconded by Alderperson Jennings.

Discussion followed.

Alderperson Jennings reiterated the purpose of beer gardens is to invite adults back into the parks and it would be nice to have adult games.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

IV. Staff Updates

1. 2018 Donation Listing

Marty Kosobucki, Director of Parks, Recreation and Forestry gave an update on the 2018 yearly donations.

V. Future Agenda Items

Alderson Raasch questioned when pool updates will be available.

Marty Kosobucki commented that both VFW and Legion Pool designs will be ready for the March meeting. There will be an open house prior to the meeting for the public to view the designs.

Alderson Raasch requested staff to research the possibility of developing urban mini soccer fields.

They are smaller mini soccer fields that are walled in and give the opportunity for kids to play small sided games. This type of field does not exist in Northeast Wisconsin.

VI. Public Comment Period

None

VII. Adjournment

Sue Schinkten moved to adjourn the meeting at 7:40 pm, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela