



Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Final Minutes

Thursday, March 21, 2019

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

| Attendee Name | Title | Status | Arrived |
|----------------|--------------|---------|---------|
| Ryan Jennings | Aldersperson | Present | |
| Larry Lueck | Aldersperson | Present | |
| Dean Raasch | Aldersperson | Present | |
| George Brown | Board Member | Excused | |
| Sue Schinkten | Board Member | Excused | |
| Randy Soquet | Board Member | Present | |
| Bill Volpano | Board Member | Present | |
| Lydia McMorrow | Teen Advisor | Present | |
| William Soquet | Teen Advisor | Present | |

Also present: Parks, Recreation, & Forestry Director Marty Kosobucki, Recreation Superintendent Paula Rahn, Recreation Supervisor John McDonald, and members of the public.

II. Action Items

1. Approve Board of Park Commissioners Minutes from the February 21, 2019 Meeting.

Aldersperson Raasch moved to approve the minutes from the February 21, 2019 Board of Park Commissioners meeting, seconded by Aldersperson Lueck. Upon vote, the motion passed unanimously.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dean Raasch, Aldersperson |
| SECONDER: | Larry Lueck, Aldersperson |
| AYES: | Jennings, Lueck, Raasch, Soquet, Volpano |
| EXCUSED: | George Brown, Sue Schinkten |

2. Approve Brown County Ice Management Quarterly Report.

Aldersperson Lueck moved to approve the Brown County Ice Management quarterly report, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Larry Lueck, Aldersperson |
| SECONDER: | Dean Raasch, Aldersperson |
| AYES: | Jennings, Lueck, Raasch, Soquet, Volpano |
| EXCUSED: | George Brown, Sue Schinkten |

3. Approve New Event, Swim Sensory Sundays.

Recreation Supervisor John McDonald reported on a new event that will be offered at Legion Pool this summer, called Swim Sensory Sundays. It is being implemented in an effort to offer a swimming option for persons with disabilities and their families to be able to enjoy the pool without all the hustle and bustle of general open swim hours. John

explained that there is a minimum of 12 families and a maximum of 18 families allowed to attend each event, due to limited space. The dates of the event are June 23, July 21, and August 11. The cost to attend is \$12 for a family of four with an additional \$4 charge per person for larger groups. Registration will take place at the Community Center on a first-come, first-serve basis. Alderperson Raasch asked if Legion Pool has equipment on site and John replied that both pools have ADA compliant equipment.

Alderperson Raasch moved, seconded by Bill Volpano, to approve Swim Sensory Sundays at Legion Pool. Upon vote, motion passed unanimously.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dean Raasch, Alderperson |
| SECONDER: | Bill Volpano, Board Member |
| AYES: | Jennings, Lueck, Raasch, Soquet, Volpano |
| EXCUSED: | George Brown, Sue Schinkten |

4. Approve Bid for Bomier Boat Launch Renovations.

Marty Kosobucki, Director of Parks, Recreation & Forestry reviewed the bids for the Bomier Boat Launch Renovations. The majority of the funding for this project is coming from WDNR and NRDA grant funding. He reported that three bids were received and staff recommended awarding the job to Jahnke Construction, who had the lowest bid. He added that this project would not start until August or September.

Alderperson Lueck moved, seconded by Alderperson Jennings, to approve the recommendation for Jahnke Construction. Upon vote, motion passed unanimously.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Larry Lueck, Alderperson |
| SECONDER: | Ryan Jennings, Alderperson |
| AYES: | Jennings, Lueck, Raasch, Soquet, Volpano |
| EXCUSED: | George Brown, Sue Schinkten |

5. Approve Design for New Large Park Signs.

Director of Parks, Recreation & Forestry Marty Kosobucki provided a brief summary for the new park sign for Optimist Park. He stated that there is funding in the budget to replace the sign, but it was put on hold until after the City's branding initiative was completed. This was done in order to incorporate any logos and fonts that were approved for the City's branding. Now that the branding initiative has been completed, staff would like to replace the sign. The branding committee looked at several different options for the sign and approved design #5. Staff agreed with the design. Marty noted that if this design is approved for the Optimist sign, this is the theme that will be used on other park signs that would need to be replaced in the future. All other signs would follow this same look. The signs are engraved and the lettering and logo would be painted white.

Alderperson Raasch asked why the sign needed to be replaced and Marty replied that the sign is in disrepair and falling down. Alderperson Raasch then questioned why the logo needs to be on the sign. He stated that his fear is that all signs in the City will need to be replaced so they have the logo. He is concerned with the inconsistency of having some signs with logos and other signs without logos. Alderperson Jennings agreed with this statement. He added that he would like to see a comparison of costs of the sign with the logo versus without the logo. Bill Volpano commented on the possibility of the Optimist Club sponsoring the replacement of the sign. Mayor Walsh addressed the board. He explained that the intention is for the City to eventually replace all signs with the new

logo, but at this time there is not enough money in the budget to do it all at once. He feels that the sign at Optimist Park is a good place to start.

Aldersperson Raasch moved, seconded by Aldersperson Jennings, to refer the item back to staff in order to get cost estimates of the sign with and without the logo added. Upon vote, motion passed unanimously.

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| RESULT: | REFERRED BACK TO STAFF [UNANIMOUS] |
| | Next: 4/18/2019 6:30 PM |
| MOVER: | Dean Raasch, Aldersperson |
| SECONDER: | Ryan Jennings, Aldersperson |
| AYES: | Jennings, Lueck, Raasch, Soquet, Volpano |
| EXCUSED: | George Brown, Sue Schinkten |

6. Review Design Options for VFW Pool and make Recommendation to Reduce to One Plan.

Patrick Skalecki from Graef and Matt Friebe from Water Technology, provided an in-depth review of the aquatic center designs for both VFW and Legion Pools. They also reported that an open house was held on March 18th which was well attended (50-60 people) and a lot of feedback was gathered

Marty Kosobucki, Director of Parks, Recreation & Forestry suggested the consultants review the design options for Legion Pool before having the Park Board take action on this item. Marty gave a detailed presentation on the aquatic center designs from a staff perspective. He also commented on the funding for the aquatic facilities, stating he doesn't want to be all gloom and doom with it and there is obviously the ability to look at alternative funding above and beyond what the referendum is.

Mayor Walsh commented on affordability and that the referendum does not cover the cost for both pools. He stated he would be in favor of cutting back on the proposed pool designs, but feels one pool should provide more entertainment value than just swimming.

Aldersperson Raasch moved to open the meeting to public comment, seconded by Aldersperson Jennings. Upon vote, the motion passed unanimously.

Ken Hutjens spoke in favor of both pools, but suggested the Park Board get more feedback from the pool users.

Adrienne Burns also spoke in favor of the pools. She reminded the board to keep in mind the people who use the pools when making their decisions and added that it is important to also explore alternative fundraising options.

Aldersperson Raasch moved to return to regular order, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

An in-depth discussion of the VFW aquatic center followed.

Aldersperson Raasch commented on the amount of feedback that has already been obtained on this project. With declining attendance, he feels there should be an aquatic center at VFW and a scaled back community pool at Legion.

Aldersperson Jennings agreed with Aldersperson Raasch regarding the declining attendance and unless we have unique features, attendance will not increase. He feels the slide area on the VFW designs could be fundraised for and added at a later time.

Aldersperson Lueck agreed with the option of leaving the slides out and fundraising for them. He also feels the diving boards and pool need to work better together and the tot area should be on its own.

Aldersperson Raasch moved to approve the Alternate Option for VFW Pool with the following revisions: separate tot/zero depth entry pool from the large pool in its

own gated area; connect the activity area to the lap pool; and everything else stays in the plan including the slides, seconded by Alderperson Lueck.

Alderperson Jennings questioned if the cost changed with these adjustments or if it just altered the number of necessary life guards.

Upon vote, the motion passed 4-1 with Alderperson Jennings voting no.

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| RESULT: | ADOPTED [4 TO 1] |
| MOVER: | Dean Raasch, Alderperson |
| SECONDER: | Larry Lueck, Alderperson |
| AYES: | Larry Lueck, Dean Raasch, Randy Soquet, Bill Volpano |
| NAYS: | Ryan Jennings |
| EXCUSED: | George Brown, Sue Schinkten |

7. Review Design Options for Legion Pool and Make Recommendations to Reduce to One Plan.

Patrick Skalecki from Graef and Matt Friebe from Water Technology, provided an in-depth review of Legion Pool design. They noted that there are more building restraints associated with this site compared to VFW Pool.

Alderperson Lueck moved to open the meeting to public comment, seconded by Alderperson Jennings. Upon vote, motion passed unanimously.

Katie Carviou spoke in favor of removing activity amenities but still retaining the space without designating the area with permanent features. She suggested the idea of recreating the existing Legion Pool but putting the separate tot pool alongside the shallow end of the main pool rather than near the diving boards and deep water.

Alderperson Hansen asked staff for an explanation on how they arrived at the \$12 million figure for the pools. Parks, Recreation & Forestry Director Marty Kosobucki replied that the City Administrator put together a bonding schedule from \$5 million - \$14 million and \$12 million is the point in time where there is no longer any money left for operating costs. Alderperson Hansen asked if there has been any discussion regarding a fundraising committee. Mayor Walsh stated that until now, there has not been any discussion of a fundraising committee since the City did not have a dollar amount for fundraising.

Alderperson Hansen feels there should be even more shade structures.

Alderperson Raasch moved to return to regular order, seconded by Alderperson Jennings. Upon vote, motion passed unanimously.

An in-depth discussion on the Legion Pool design followed.

Randy Soquet asked how the different pool designs work for swim lessons. John McDonald replied that all the proposed designs would work well with swim lessons.

Alderperson Raasch made a motion to recreate the current footprint for Legion Pool, including both the box pool and the kiddie pool, as well as the new construction of the buildings that were proposed in the Base Option, with the stipulation that Graef provides the Park Board with updated cost figures for this option, seconded by Bill Volpano.

Alderperson Lueck stated that he would vote nay to this motion since he prefers the layout of the Base Option as is.

An in-depth discussion followed.

Alderperson Raasch amended his motion to include the following: separate the tot pool into its own pool under 2 feet deep and move it away from the diving boards and deep water, add two lap lanes for a total of eight lanes, remove one diving board for a total of two diving boards, and remove the activity area, but use the lap lanes

as an activity area with temporary equipment, Bill Volpano agreed with the amended motion.

An in-depth discussion followed.

Randy Soquet verified that the lap lanes would be used as an activity area with inflatable features.

Aldersperson Jennings moved to open the meeting to public comment, seconded by Aldersperson Lueck. Upon vote, motion passed unanimously.

Katie Carivou noted that the board may want to consider the current parking situation if the plan is to hold swim meets at the pool.

Aldersperson Scott Crevier clarified that these designs are still in the planning stage and the consultants will be returning with another draft before anything is finalized.

Mayor Walsh commented on bonding for the aquatic facility construction.

Aldersperson Raasch moved to return to regular order, seconded by Aldersperson Lueck. Upon vote, motion passed unanimously.

Aldersperson Jennings made an amendment to the amended motion to separate the mechanical building from the main bath house, since doing so does not change the cost, seconded by Aldersperson Raasch. Upon vote, the amendment to the motion passed unanimously.

Discussion followed.

Aldersperson Raasch clarified that the goal from the meeting is to have Graef come back with one design and cost estimates for each facility. He would like Graef to try to come up with some cost savings on the Legion Pool design.

Aldersperson Jennings requested budget estimates from the Finance Department to be included with future design options so cost implications can be understood.

Randy Soquet commented that a fundraising committee should be considered.

Aldersperson Raasch reviewed the amended motion on the floor, with the added amendment of the separate mechanical brought forth by Aldersperson Jennings that was approved. Upon vote, the motion passed unanimously.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dean Raasch, Aldersperson |
| SECONDER: | Bill Volpano, Board Member |
| AYES: | Jennings, Lueck, Raasch, Soquet, Volpano |
| EXCUSED: | George Brown, Sue Schinkten |

III. Staff Updates

1. Update on Insurance Claim Regarding De Pere Ice Arena Chiller Barrel Failure.

Director of Parks, Recreation & Forestry Marty Kosobucki gave an update on the insurance claim regarding the De Pere Ice Center barrel failure. Unfortunately, the insurance company will not pay for most of the failure. Staff is talking with the insurance broker in hopes of getting something challenged and changed.

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| RESULT: | DISCUSSED |
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2. Update on Southwest Park Soccer Field Lighting Design Status.

Marty Kosobucki, Director of Parks, Recreation & Forestry reported on the Southwest Park soccer field lighting design status. He stated that Cedar Corp is working on the design, along with some soil borings.

RESULT: DISCUSSED

3. Update on VFW Pool Asbestos Testing and Removal Status.

Marty Kosobucki, Director of Parks, Recreation & Forestry reported on the status of the asbestos testing and removal at VFW Pool. He noted that the Common Council approved the bid from North Star Environmental Testing for funding up to \$20,000 at their meeting on March 19. He added that he has a meeting with the asbestos company on Monday, March 25.

RESULT: DISCUSSED

4. Update on VFW Playground Status.

Marty Kosobucki, Director of Parks, Recreation & Forestry provided an update on the VFW playground. He reported that the Common Council approved approximately \$19,000 in additional funding for the surfacing at VFW playground at their March 19 meeting.

RESULT: DISCUSSED

5. Update on Beer Garden Status.

Marty Kosobucki, Director of Parks, Recreation & Forestry gave an update on the beer garden status. He reported that the Common Council approved the Park Department to run a beer garden with all net proceeds deposited into a park fund established exclusively for park improvements. He added that he has a few meetings scheduled with local micro breweries to discuss sponsorship opportunities.

RESULT: DISCUSSED

IV. Public Comment Period

Marty Kosobucki acknowledged that tonight is Alderperson Lueck's last meeting as a member of the Park Board. He thanked Larry for his eight years of service to the Park Board.

Alderperson Jennings encouraged any type of focus group or citizen group to contact their elected officials or volunteer members of the Park Board to invite them to provide feedback of any kind.

V. Future Agenda Items

Randy Soquet suggested a fundraising committee for the pools be added as an agenda item at a future meeting.

VI. Adjournment

Alderperson Raasch moved seconded by Alderperson Lueck, to adjourn the meeting at 9:35 pm. Upon vote, motion passed unanimously.

Respectfully submitted,
Kelly Barker