



# Redevelopment Authority

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

## Regular Meeting

### Final Minutes

Monday, June 24, 2019

6:00 PM

De Pere City Hall Council Chambers

#### Call to Order

The meeting was called to order at 6:00 PM by Chairman Ted Penn

Attendee Name	Title	Status	Arrived
Jerry Henrigillis	Board Member	Present	
Carol Karls	Board Member	Present	
Ted Penn	Chairman	Present	
Tina Quigley	Board Member	Excused	
Lisa VandenAvond	Board Member	Excused	
Joe Van Deurzen	Board Member	Present	
Julie Van Straten	Vice Chair	Present	

Also present: Development Services Director Kim Flom and members of the public.

- Approval of the minutes of the February 25, 2019 Redevelopment Authority Meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Van Deurzen, Board Member
<b>SECONDER:</b>	Carol Karls, Board Member
<b>AYES:</b>	Henrigillis, Karls, Penn, Van Deurzen, Van Straten
<b>EXCUSED:</b>	Tina Quigley, Lisa VandenAvond

- Consideration and possible action regarding a Facade Grant Request for 421 Main Avenue (Parcel WD-889). \*

Development Services Director Kim Flom provided a brief summary for the facade grant request for 421 Main Avenue. The applicant is proposing a major renovation for the front facade by removing the false front and adding a storefront window system to the single story building. The cost of the renovation is approximately \$146,000, which would qualify for the maximum \$30,000 grant amount. Joe Van Deurzen moved, seconded by Jerry Henrigillis, to open the meeting. Upon vote, motion carried unanimously. Mike Cashman, with De Leers Construction addressed the board. Joe Van Deurzen asked if there is any usage for the second floor. Mike replied that there is no second floor, the higher ceilings are for the indoor volleyball courts. Ted Penn asked if Baba Louie's is current with their liquor license. Kim replied that she would check with the Clerk's office to verify that the establishment is current. Joe Van Deurzen moved, seconded by Jerry Henrigillis, to close the meeting. Upon vote, motion carried unanimously. Julie Van Straten moved, seconded by Carol Karls, to approve the facade grant for the maximum \$30,000 amount and forward it to the Common Council for final approval. Upon vote, motion carried unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie Van Straten, Vice Chair
<b>SECONDER:</b>	Carol Karls, Board Member
<b>AYES:</b>	Henrigillis, Karls, Penn, Van Deurzen, Van Straten
<b>EXCUSED:</b>	Tina Quigley, Lisa VandenAvond

- Consideration and possible action regarding a Facade Grant request for 416 George Street (Parcel ED-816). \*

Development Services Director Kim Flom reviewed the facade grant request for the old post office building at 416 George Street. She reported that the applicant has already done some of the work, most of which is maintenance and upkeep of the building. The owner was not aware of the facade grant program. However, once he found out about it, he submitted his application the following day. Some of the work was begun a few days before the application was submitted, but a lot of the work is still ongoing. Julie Van Straten moved, seconded by Carol Karls, to open the meeting. Upon vote, motion carried unanimously. The applicant, Bruce Gajewski addressed the board. Julie asked if he plans on listing the building on the state or national registry of historic buildings. Bruce said he does plan on listing it. Carol Karls asked how much grant money is available for 2019. Kim replied that there is still \$30,000 remaining since no facade grants have been applied for in TID #7. Joe Van Deurzen moved, seconded by Julie Van Straten, to close the meeting. Upon vote, motion carried unanimously. Discussion followed and the RDA members agreed that the entire amount minus the landscaping should be approved. Ted Penn moved, seconded by Jerry Henrigillis, to approve the facade grant for \$13,138.93 and forward it to the Common Council for final approval. Upon vote, motion carried unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ted Penn, Chairman
<b>SECONDER:</b>	Jerry Henrigillis, Board Member
<b>AYES:</b>	Henrigillis, Karls, Penn, Van Deurzen, Van Straten
<b>EXCUSED:</b>	Tina Quigley, Lisa VandenAvond

5. Facade Grant Guideline Discussion - No Action Required.

Development Services Director Kim Flom noted that this item is a discussion only item and no action needed to be taken. She explained that she wanted to have an informal discussion with the RDA members to seek some feedback in regard to improvements that change the exterior appearance of a building versus improvements that don't change the exterior appearance but help preserve a building. Kim posed the question of whether the facade grant program should be used more for projects that are maintenance and building preservation related or for projects that truly transform the exterior building facade. Joe Van Deurzen commented that the facade grant requests should be looked at on a case by case basis. Julie Van Straten added that she thinks preserving an existing facade is transforming to the building. Carol Karls commented that she thinks the goal of the program is investment into the downtown. She added that if more people took advantage of the facade grant program, the RDA may have to be a little more pickier in the kinds of projects they approved. Kim thanked the board for their feedback.

<b>RESULT:</b>	<b>DISCUSSED</b>
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### Adjournment

Joe Van Deurzen moved, seconded by Jerry Henrigillis, to adjourn the meeting at 6:37 PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker